



Panola County Clerk Fee Schedule

Effective January 1, 2024

Notice: E-File Mandate effective January 1, 2016 for Panola County. Per the Texas Supreme Court Mandate Miscellaneous Order MD 12-9208, all documents that are part of civil matter, including probate cases, must be e-filed. This mandate does not apply to individuals who are *not represented* by attorneys. Exceptions to e-filing requirement include wills submitted in probate cases. If a will is filed electronically, the original must be presented to the Clerk's Office within three (3) business days after the application is filed. In addition, the following documents must not be filed electronically: documents filed under seal or presented to the court in camera, and documents to which access is otherwise restricted by law or court order.

All Original Filings - Probate and Guardianship Cases

Appellate Judicial System	LGC 135.102(b)(1)	\$	5.00
Court Facility	LGC 135.102(b)(2)		20.00
Clerk of the Court	LGC 135.102(b)(3)		40.00
Records Management and Preservation	LGC 135.102(b)(4)		15.00
Court Reporter Service	LGC 135.102(b)(5)		25.00
County Law Library	LGC 135.102(b)(6)		35.00
Courthouse Security	LGC 135.102(b)(7)		20.00
Language Access	LGC 135.102(b)(8)		3.00
County Jury	LGC 135.102(b)(9)		10.00
County Dispute Resolution	LGC 135.102(b)(10)		15.00
Court-Initiated Guardianship	LGC 135.102(b)(11)		30.00
Judicial Education and Support	LGC 135.102(b)(12)		5.00
State Consolidated Fee	LGC 133.151(a)(1)		137.00
Total Filing Fees		\$	360.00
Proposed Order (each)	LGC 118.101	\$	2.00

Filing fees do not include additional services, including but not limited to issuance and service of citations. Filer is responsible for requesting additional services and payment of appropriate fees.

Note: Proof of Registration, Training (if required) and Criminal Background History Report on Proposed Guardian required no later than ten (10) days prior to hearing

Actions Within Existing Probate / Guardianship Cases

Includes adverse probate actions, contests, or suits (other than claims) in which the movant or applicant filing the intervention seeks any affirmative relief

Clerk of the Court	LGC 135.102(b)(3)	\$	40.00
Records Management and Preservation	LGC 135.102(b)(4)		5.00
Court-Initiated Guardianship	LGC 135.102(b)(11)		30.00
State Consolidated Fee	LGC 133.151(a)(1)		45.00
Total Filing Fees		\$	120.00
Proposed Order (each)	LGC 118.101	\$	2.00

Inventory, Appraisal and List of Claims (filed over 90 days after qualification date)

Filing Fee	LGC 118.052(2)(A)(i)	\$	25.00
Proposed Order	LGC 118.101	\$	2.00

Annual / Final Account of Probate / Guardianship of an Estate (must be notarized)

Filing Fee	LGC 118.052(2)(A)(iv)	\$	25.00
Proposed Order	LGC 118.101	\$	2.00

Note: Fee Does Not Include Issuance/Service

Annual / Final Account of Guardianship of a Person (must be notarized)

Filing Fee	LGC 118.052(2)(A)(vi)	\$	10.00
Proposed Order	LGC 118.101	\$	2.00

Note: Fee Does Not Include Issuance/Service

**Application for Sale of Real or Personal Property
(after Order Approving Inventory or more than 120 days after initial filing, whichever occurs first)**

Filing Fee	LGC 118.052(2)(A)(v)	\$	25.00
Proposed Order	LGC 118.101	\$	2.00

Note: Fee Does Not Include Issuance/Service

Creditor's Claim

Filing Fee	LGC 118.052(2)(B)	\$	10.00
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Optional Services

Issuance of Citation / Abstract / Writ	LGC 118.052	\$	8.00
Sheriff's Service Fee - Personal Service	LGC 118.131	\$	90.00
Sheriff's Service Fee - Posting	LGC 118.131	\$	90.00
Sheriff's Service of Writ	LGC 118.131	\$	150.00
Certified Mail Service	LGC 118.052(3)(F)	\$	90.00
Proposed Order	LGC 118.101	\$	2.00
Issuance of Letters	LGC 118.052(3)(D)	\$	2.00
Issuance of Certificate of Compliance (Temp Gdnship)	LGC 118.060	\$	5.00
Approval & Recording of Bond	LGC 118.052(2)(ii)	\$	5.00
Administration of Oath	LGC 118.052(2)(iii)	\$	2.00
Probate Search	LGC 118.052(3)(G)	\$	5.00
Deposit of Will for Safekeeping	LGC 118.052(3)(E)	\$	5.00
Private Professional Guardian Registration	EC 1104.301 & 1104.303(b)(2)	\$	40.00
Certified / Exemplified Copies			
Clerk's Certificate	LGC 118.052(3)(B)	\$	5.00
Each Page or Part of a Page	LGC 118.052(3)(B)	\$	1.00
Copies - Electronic (per page)	LGC 118.052(3)(C)(i)(ii)	\$	0.10 / \$1.00 min
Copies - Paper (per page)	LGC 118.052(3)(C)	\$	1.00
Administrative Fees:			
Registry Funds - Interest Bearing Accts	LGC 117.054(b)(1)		10% of Interest
Registry Funds - Non-Interest Bearing Accounts	LGC 117.055(a)		5% or \$50
Cash Bonds	LGC 117.055(a)		5% or \$50

Note: Filer is responsible for requesting additional services and payment of appropriate fees.

Civil Filing Fees

Appellate Judicial System	LGC 135.101(b)(1)	\$	5.00
Court Facility	LGC 135.101(b)(2)		20.00
Clerk of the Court	LGC 135.101(b)(3)		50.00
County Records Management & Preservation	LGC 135.101(b)(4)		30.00
Court Reporter Service	LGC 135.101(b)(5)		25.00
County Law Library	LGC 135.101(b)(6)		35.00
Courthouse Security	LGC 135.101(b)(7)		20.00
Language Access	LGC 135.101(b)(8)		3.00
County Jury	LGC 135.101(b)(9)		10.00
County Dispute Resolution	LGC 135.101(b)(10)		15.00
State Consolidated Fee	LGC 133.151(a)(1)		137.00

Total Filing Fees **\$ 350.00**

Proposed Order (each) LGC 118.101 \$ 2.00

Filing fees do not include additional services, including but not limited to issuance and service of citations. Filer is responsible for requesting additional services and payment of appropriate fees.

Note: Certified Copies of Petition and Order filed in Occupational Driver's License cases will be provided and mailed to DPS by the Clerk UPON REQUEST. Filer is responsible for requesting additional services and payment of appropriate fees.

Actions within Existing Civil Cases

Counter Claim, Cross Action, Interpleader, Intervention, Third Party Action, Motion for New Trial, Contempt Action

Clerk of the Court	LGC 135.101(c)(1)	\$	15.00
County Records Management & Preservation	LGC 135.101(c)(2)		20.00
State Consolidated Fee	LGC 133.151(a)(2)		45.00

Total Filing Fees **\$ 80.00**

Proposed Order (each) LGC 118.101 \$ 2.00

Note: Filer is responsible for requesting additional services and payment of appropriate fees.

Optional Services

Issuance of Citation / Abstract / Writ	LGC 118.052	\$	8.00
Sheriff's Service Fee - Personal Service	LGC 118.131	\$	90.00
Sheriff's Service Fee - Posting	LGC 118.131	\$	90.00
Sheriff's Service of Writ	LGC 118.131	\$	150.00
Certified Mail Service	LGC 118.052(3)(F)	\$	90.00
Proposed Order	LGC 118.101	\$	2.00
Approval & Recording of Bond	LGC 118.052(2)(ii)	\$	5.00
Civil Search	LGC 118.052(3)(G)	\$	5.00
Certified / Exemplified Copies			
Clerk's Certificate	LGC 118.052(3)(B)	\$	5.00
Each Page or Part of a Page	LGC 118.052(3)(B)	\$	1.00
Copies - Electronic (per page)	LGC 118.052(3)(C)(i)(ii)	\$	0.10 / \$1.00 min
Copies - Paper (per page)	LGC 118.052(3)(C)	\$	1.00

Note: Filer is responsible for requesting additional services and payment of appropriate fees.

Administrative Fees:

Registry Funds - Interest Bearing Accts	LGC 117.054(b)(1)	10% of Interest
Registry Funds - Non-Interest Bearing Accounts	LGC 117.055(a)	5% or \$50
Cash Bonds	LGC 117.055(a)	5% or \$50